



**THOMAS L. GARTHWAITE, M.D.**  
Director and Chief Medical Officer

**FRED LEAF**  
Chief Operating Officer

COUNTY OF LOS ANGELES  
DEPARTMENT OF HEALTH SERVICES  
313 N. Figueroa, Los Angeles, CA 90012  
(213) 240-8101

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December 15, 2003

TO: Each Supervisor

FROM: Thomas L. Garthwaite, M.D.   
Director and Chief Medical Officer

**SUBJECT: FISCAL YEAR 2003-04 CALIFORNIA DEPARTMENT OF HEALTH SERVICES, CALIFORNIA PROJECT LEAN ACTIVITIES**

This is to advise you that we are exercising the delegated authority approved by the Board of Supervisors on September 16, 2003, authorizing the Director of Health Services, or his designee, to accept and sign Standard Agreement (SA) No. 03-75318 with the California Department of Health Services (CDHS).

The SA No. 03-75318 from CDHS authorizes funding in the amount of \$43,000 in financial assistance for the California Project LEAN for the period July 1, 2003 through June 30, 2004.

If you have any questions or require additional information, please let me know.

TLG:po

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors